



Qualifying life event policy: Affiliate and Affiliate Dependents

Post doctoral affiliates and their eligible dependents may opt into the medical plan outside of the open enrollment periods if they have experienced a recent, qualifying life event. This policy outlines the necessary actions that must be taken to ensure enrollment and the events that allow a person to be enrolled outside of an open enrollment period. Dependents are eligible to enroll only when the Post-doc affiliate is enrolled on the plan.

I am a:	I want to enroll on:	I must do the following to enroll:	I must have experienced one of the following to qualify for enrollment outside of the open enrollment period:
Post doc affiliate	Medical	<ul style="list-style-type: none"> • Complete paper enrollment application • Attach documentation showing life event date • Submit both documents and payment, to Member Services within 45 days of life event date 	<ul style="list-style-type: none"> • New appointment with the University • Loss of other health insurance • Entry into the country • Marriage • Birth of child, legal adoption, or legal guardianship
Post doc affiliate dependent	Medical	<ul style="list-style-type: none"> • Complete paper enrollment application • Attach documentation showing life event date • Submit both documents and payment to Member Services within 45 days of life event date 	<ul style="list-style-type: none"> • Loss of other health insurance • Entry into the country • Marriage • Birth of child, legal adoption, or legal guardianship